

Missouri State Highway Patrol Law Enforcement Academy



2005
CURRICULUM

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2005 CURRICULUM

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*NEW COURSE

W E L C O M E

Policing in America has experienced constant change over the past few years. The demands on peace officers have been changing as they develop new skills with which to maintain order, enforce the laws, and serve an ever-changing society.

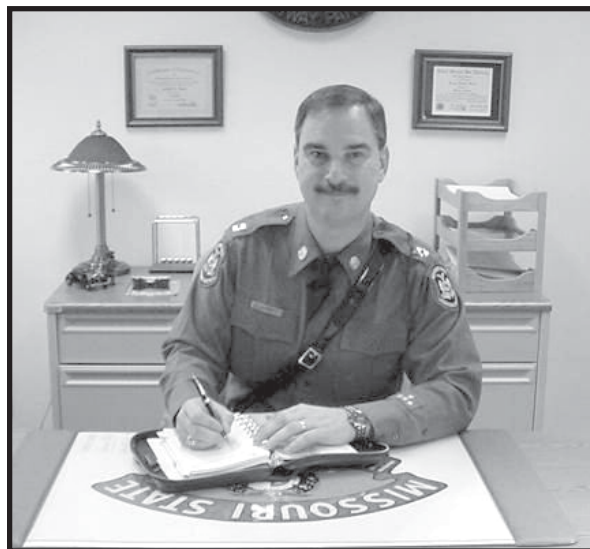
The Missouri State Highway Patrol's Training Division has recognized that the increased scrutiny of the public, the media, and the courts has demanded increased training to raise our level of professionalism, not only in general patrol and investigative duties, but in the areas of cultural awareness, leadership skills at all levels, and the self-management of one's career, including the selection of training programs that each peace officer may attend.

We extend an invitation to law enforcement personnel to attend our Academy. Some of the courses provided through this curriculum book have been developed and improved over time, others are more recently implemented to reflect current needs. College credit hours and Peace Officer Standards and Training (POST) continuing education hours are available for most courses.

All of our training programs have taken countless hours of research and were prepared by our dedicated team of instructors and support staff. Our staff is committed to promoting the police profession through education. All courses are subject to change based on enrollment and instructor/classroom availability.

Our primary mission is to provide superior police science and administrative training in a quality learning environment to all students. We are a Missouri Department of Public Safety, POST-certified facility. Please contact us for any of your law enforcement training needs.

J. D. BIRAM, Captain
Training Director



GENERAL INFORMATION

This book describes the basic and advanced courses offered by the Law Enforcement Academy for 2005. Course titles, dates, prerequisites, descriptions, continuing education hours, availability of college hours, and names of course coordinators are included on all descriptions. Continuing education hours are subject to change. A certificate is presented to each student who successfully completes a course of instruction at the Academy.

Physical Participation: Many courses require physical participation. Applicants certify they can fully participate in the named course and that the State of Missouri, the Department of Public Safety, the Missouri State Highway Patrol, and any of their employees are released from any and all liability as a result of any injury or disability incurred.

Dress Code: Students are permitted to dress in casual attire. Normally, blue jeans are acceptable if they are free of holes and present a professional appearance. Students will NOT wear tank tops; t-shirts; midriff tops; shorts; inappropriately lettered, stamped, painted, or embroidered coats or jackets, etc.

Discrimination Prohibited: It is our policy not to discriminate in training programs or activities. Student applications are accepted regardless of race, creed, color, religion, national origin, sex, age, or disability.

College Credit: As a result of a cooperative effort between the Missouri State Highway Patrol and Mineral Area College, successful completion of some Academy courses will qualify students for college credit hours. Applications must be completed and submitted at the Academy prior to course completion. Students applying for college credit for the first time must submit a \$15.00 check payable to Mineral Area College for the application fee. Further details and necessary forms will be provided at the time of the training. For more information, contact Mineral Area College, Post Office Box 1000, Park Hills, Missouri 63601-1000, telephone (573) 518-2157.

Application: An application is provided. Copies of the application are acceptable or may be obtained from the Academy office. Enrollments are reserved in the order the applications are received. A reservation will not be made until the application has been properly filled out and received at the Academy. If a school is filled when an application is received, the agency will be notified. The student must reapply for a subsequent school unless advised otherwise. Individuals applying for any school at the Law Enforcement Academy should be employees of a criminal justice agency. Their application must be signed and approved by the head of a law enforcement agency. Some Academy courses are conducted at a reduced cost due to partial federal funding. Only Missouri-certified peace officers are eligible for the partial funding. Qualifying officers will automatically be enrolled at the lower, partially-funded cost if federal funds have been appropriated. Inquiries regarding the availability of federal funds or about the application process may be directed to the Academy Registrar at (573) 751-3626. Normal business hours are Monday through Friday, 7:30 a.m. to 4:30 p.m. Applications may be mailed or faxed to the address on the application form.

For office use only
Tuition amount _____
Check amount _____
Check # _____
Check date _____
Date recorded _____
Recorded by _____
SHP-909G 03/01

MISSOURI STATE HIGHWAY PATROL LAW ENFORCEMENT ACADEMY

DEPARTMENT OF PUBLIC SAFETY

APPLICATION FOR TRAINING

Mail to:

Missouri State Highway Patrol
Law Enforcement Academy
Post Office Box 568
Jefferson City, MO 65102

Telephone: (573) 751-3626
MULES Terminal: MAC 3
FAX Number: (573) 751-6627

**Your enrollment cannot be confirmed until this application is filled out completely and returned.
DO NOT send payment with this application. An invoice will be sent when enrollment is confirmed.**

STUDENT IDENTIFICATION INFORMATION

(Type or print)

NAME _____ SOCIAL SECURITY # _____
(Last) (First) (MI)

RANK _____ POSITION _____

HOME ADDRESS _____
(Street) (City) (Zip Code)

HOME PHONE () _____ DOB _____ SEX _____

Many of the courses conducted at the Academy require physical participation that may range from defensive tactics training to field training projects. The applicant certifies he or she can fully participate in the named course and that the State of Missouri, the Department of Public Safety, the Missouri State Highway Patrol, and any of their employees are released from any and all liability as a result of any injury or disability incurred by the applicant while a student at the Law Enforcement Academy. If special accommodations are required to facilitate attendance, contact the Academy prior to the beginning of the course.

APPLICANT'S SIGNATURE

SCHOOL INFORMATION

NAME OF COURSE _____

DATE OF COURSE _____ LODGING REQUIRED: YES _____ NO _____

DEPARTMENT INFORMATION

DEPARTMENT NAME _____

DEPARTMENT ADDRESS _____
(Street) (City) (Zip Code)

DEPARTMENT TELEPHONE NUMBER () _____ FAX NUMBER () _____

DEPARTMENT ORI _____ FEDERAL TAX I.D. # _____

NAME OF DEPARTMENT HEAD (Type or print) _____

TITLE OF DEPARTMENT HEAD _____ DATE _____

I certify that this department has full police powers and that the above named applicant is a regular officer, reserve officer, or civilian employee.

AUTHORIZED BY: NAME _____ SIGNATURE _____
(Type or print)

ADVANCED CRASH INVESTIGATION

July 18 through July 29

Two Weeks

Prerequisite: The successful completion of Basic Crash Investigation or an equivalent course.

Course Description: This school is an intense two-week course which focuses on the development of the student's skills in gathering evidence at the scene of a crash and the fundamentals of vehicle dynamics. The concepts of time, distance, and the conservation of momentum are covered in detail.

Advanced Crash Investigation provides the student with investigative techniques in technical areas including obtaining drag factors, proper use of the Northwestern Traffic Template, photographing the crash scene, and working with formulas to determine speed estimates from skids, scuffs, falls, and vaults. The students will also learn how to prepare scale diagrams and develop field survey techniques for determining intersection angles, slopes, grades, and curve radii.

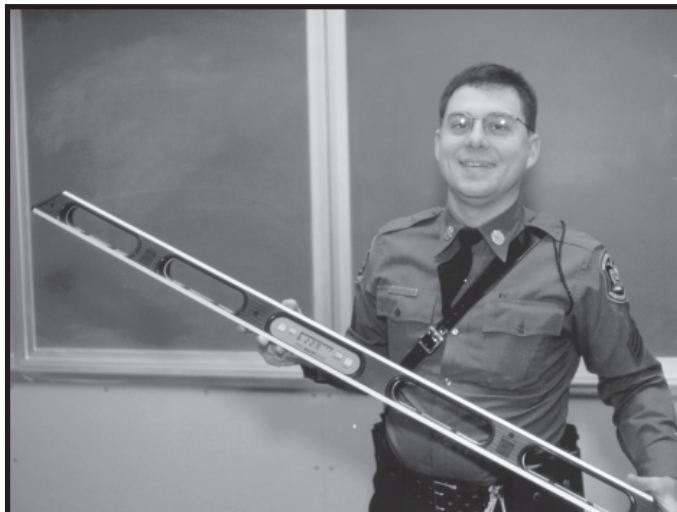
Who Should Attend: This course is designed for peace officers and individuals responsible for investigating motor vehicle crashes.

Cost: \$219.00 - tuition, meals, and lodging
\$139.00 - tuition and meals
\$575.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$365.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 36 hours of Technical Studies
12 hours of Skill Development

Mineral Area College Credit: 3 hours

Coordinator: Sergeant Geoffrey L. Borlinghaus
(573) 751-9940



BASIC CRASH INVESTIGATION

May 23 through May 27

Five Days

Prerequisite: A basic understanding of algebraic functions is required to work the formulas taught.

Course Description: This Basic Crash Investigation School is designed to give the student the necessary skills to conduct a traffic crash investigation. The course features instruction in the collection and preservation of evidence, speed calculations from skidmarks, field sketching, and diagramming. Special emphasis is placed on use of the traffic template, determination of drag factors, minimum speed and combined speed formulas, analysis of physical facts of the collision, and marks left on the roadway. This course will assist the student in formulating accurate opinions on how the collision occurred.

The instructors will provide training to the students through lectures and field exercises which demonstrate practical applications of the course material. Basic Crash Investigation gives the student the foundation to advance to more technical levels of crash investigation.

Who Should Attend: This course is designed for peace officers and individuals responsible for investigating motor vehicle crashes.

Cost: \$105.00 - tuition, meals, and lodging
\$ 65.00 - tuition and meals
\$275.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$170.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 25 hours of Technical Studies
6 hours of Skill Development

Mineral Area College Credit: 2 hours

Coordinator: Sergeant Geoffrey L. Borlinghaus
(573) 751-9940



CRASH RECONSTRUCTION

September 19 through September 30

Two Weeks

Prerequisite: The successful completion of an advanced crash investigation course.

Course Description: Many trained peace officers have difficulty getting their crash investigation findings admitted into court. This course is designed to help overcome this difficulty by enabling a well-trained peace officer to qualify as an expert and give expert testimony in a court of law relative to the causation factors in motor vehicle traffic crashes. Crash reconstruction instructors provide training to students through lectures, projects, and in-depth analysis of actual collisions. A student who successfully completes this course will be able to give expert testimony in the following areas:

- Speed of vehicles at impact using conservation of linear momentum
- Behavior of vehicles in a collision using Newton's three laws of motion
- The effect of weight shift in braking involving large trucks and buses, including truck-tractor/semi-trailer combinations
- The effect of anti-skid braking systems in stopping distances and braking action
- The determination of direction of travel, initial contact, and position of vehicles on the roadway through the interpretation of vehicle damage and the analysis of at-scene marks and evidence.

Who Should Attend: This course is designed for peace officers and individuals responsible for investigating motor vehicle crashes.

Cost: \$339.00 - tuition, meals, and lodging

\$259.00 - tuition and meals

\$890.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)

\$680.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 60 hours of Technical Studies
8 hours of Skill Development

Mineral Area College Credit: None

Coordinator: Sergeant Geoffrey L. Borlinghaus
(573) 751-9940

CRASH RECONSTRUCTION RETRAINING

August 31 through September 2

Three Days

Prerequisite: The successful completion of the Missouri State Highway Patrol's Crash Reconstruction School or an Institute of Police Technology and Management (IPTM) Crash Reconstruction School.

Course Description: This course is designed to cover the latest trends and technology in the field of crash reconstruction. The curriculum will include topics covered in the most recent Problems in Crash Reconstruction Seminar held at the IPTM, Jacksonville, Florida, and requested topics from Missouri State Highway Patrol crash reconstructionists. The school is structured to sharpen the student's skills in the field of crash reconstruction.

Who Should Attend: Any crash reconstructionist who meets the course prerequisite and wants to stay abreast of current developments in this field or sharpen previously learned skills.

Cost: \$ 63.00 - tuition, meals, and lodging

\$ 39.00 - tuition and meals

\$165.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)

\$102.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 16 hours of Technical Studies

Mineral Area College Credit: None

Coordinator: Sergeant Geoffrey L. Borlinghaus
(573) 751-9940



MOTORCYCLE/PEDESTRIAN CRASH INVESTIGATION

May 2 through May 6

Five Days

Prerequisite: The successful completion of an advanced crash investigation course.

Course Description: Since pedestrian and motorcycle crashes usually cause serious injuries to the individuals involved, it is imperative that the on-scene investigator is mindful of what type of evidence to collect and record in order to reconstruct the collision. This course provides the student with special investigative techniques in pedestrian impact dynamics, time and distance analysis, hit and run investigation, motorcycle types and controls, and motorcycle dynamics.

The instructors will provide training to students through lectures and field exercises which demonstrate pedestrian impact dynamics, motorcycle acceleration factors, braking capabilities, skidmarks, and determination of the drag factor for a sliding motorcycle.

Who Should Attend: Peace officers and individuals responsible for investigating motor vehicle crashes.

Cost: \$131.00 - tuition, meals, and lodging
\$ 91.00 - tuition and meals
\$345.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$240.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 27 hours of Technical Studies
4 hours of Skill Development

Mineral Area College Credit: 2 hours

Coordinator: Sergeant Geoffrey L. Borlinghaus
(573) 751-9940

BASIC CRIMINAL INVESTIGATION

May 9 through May 13

Five Days

Prerequisites: Basic Law Enforcement Training

Course Description: This program provides in-depth instruction in the process and techniques that apply to all aspects of criminal investigation. Topics include basic crime scene investigation, handling evidence, investigative resources, search/seizure issues, and interviews and interrogations.

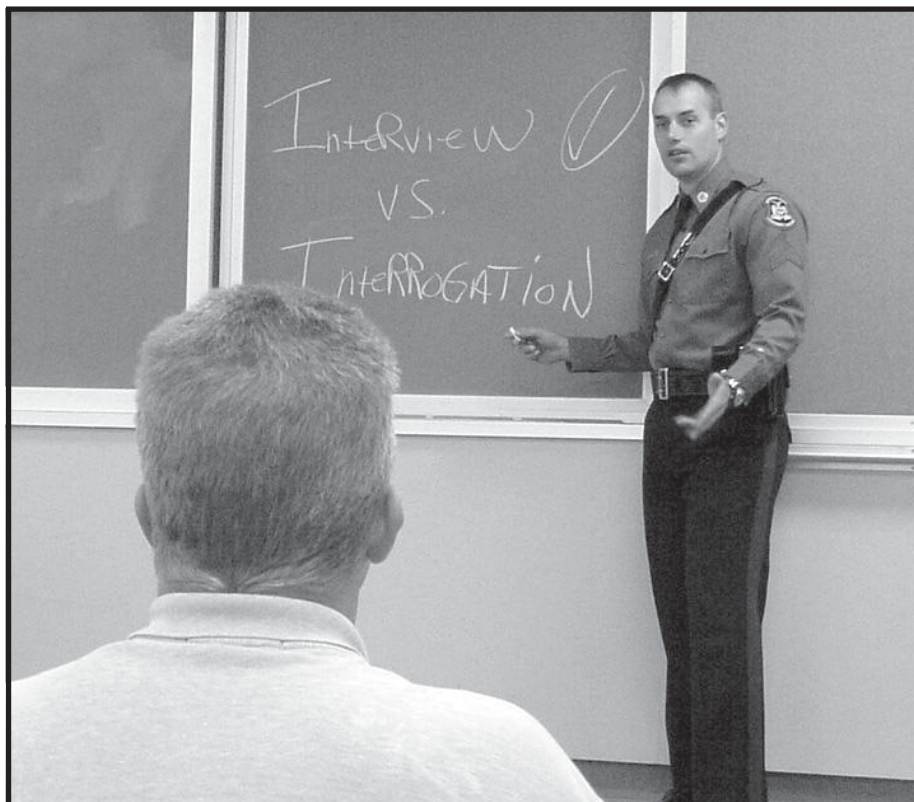
Who Should Attend: Recently-assigned investigative officers and officers from smaller departments that require an officer to manage criminal investigations from beginning to end. Patrol officers involved with, or interested in, criminal investigation should also attend.

Cost: \$275.00 - tuition, meals, and lodging
\$170.00 - tuition and meals

Continuing Education Hours: 23 hours of Technical Studies
5 hours of Legal Studies
1 hour of Skill Development

Mineral Area College Credit: 3 hours

Coordinator: Sergeant Thomas M. Scott
(573) 751-9946



BASIC NARCOTICS INVESTIGATION

March 7 through March 11
September 26 through September 30

Five Days

Prerequisite: Applicants must be full-time, commissioned peace officers. The Missouri State Highway Patrol reserves the right to refuse applications.

Course Description: Veteran narcotics/vice investigators will present an overview of narcotics investigation and undercover operations. Topics will include use and control of confidential funds, informants, and investigative techniques.

Who Should Attend: Criminal investigators, narcotics/vice investigators, officers interested in a career development program in narcotics or vice.

Cost: \$275.00 - tuition, meals, and lodging
\$170.00 - tuition and meals

Continuing Education Hours: 23 hours of Technical Studies
6 hours of Interpersonal Perspectives
4 hours of Legal Studies

Mineral Area College Credit: 2.5 hours

Coordinator: Sergeant Thomas M. Scott
(573) 751-9946



CRIME SCENE INVESTIGATION

October 3 through October 7

Five Days

Prerequisite: Basic Law Enforcement Training, Basic Crime Scene Investigation (not required, but helpful).

Course Description: The Missouri State Highway Patrol's Division of Drug and Crime Control provides this training. The training will include numerous forensic disciplines to include bloodstain pattern analysis, crime scene technology updates, homicide scene investigation, subsurface excavation, DNA, trace evidence, casting impressions, updates in latent fingerprint recovery, and other related disciplines. The course also includes crime scene management and crime scene legal issues.

Course Instructors: Classes are instructed by numerous experts that include Mr. Frank Booth, a criminalist from the Kansas City Police Department's Forensic Laboratory; Mr. Dick Warrington, a crime scene expert employed by the Lynn Peavey Company, Dr. Keith Norton and Mr. Ron Yoder from Southwest Missouri Forensics; and Mr. Brian Hoey, a DNA expert from the Missouri State Highway Patrol's Forensix Laboratory.

Who Should Attend: Criminal investigators, detectives, or officers charged with the duty of processing crime scenes.

Cost: \$325.00 - tuition, meals, and lodging
\$230.00 - tuition and meals

Continuing Education Hours: 24 hours of Technical Studies
4 hours of Skill Development
2 hours of Legal Studies

Mineral Area College Credit: 2.5 hours

Coordinator: Sergeant Roger L. Renken
(417) 359-1500, ext. 2224

FRAUDULENT DOCUMENT RECOGNITION

May 12 through May 13
September 8 through September 9

Two Days

Prerequisites: Applicants must be full-time peace officers.

Course Description: This program is designed to raise awareness of fraudulent document recognition and improve detection through knowledge, skills, and attitudes. Officers must learn to identify genuine secure documents before they can successfully and consistently identify fraudulent documents. Document evaluation includes knowledge of security features, assessment of the information on and between documents, observation and interviewing techniques, and taking appropriate action. These skills will be viewed utilizing the Fraudulent Detection Model and the four steps used for evaluating documents.

Who Should Attend: Any officer who, during the normal course of their regular duties, is making contacts with the general public.

Cost: \$110.00 - tuition, meals, and lodging
\$ 68.00 - tuition and meals

Continuing Education Hours: To be determined

Mineral Area College Credit: None

Coordinator: Sergeant Thomas M. Scott
(573) 751-9946

HAZARDOUS WASTE AND EMERGENCY RESPONSE FOR METHAMPHETAMINE LABORATORIES (CLANDESTINE LAB)

February 28 through March 4

April 11 through April 15

June 13 through June 17

September 19 through September 23

Five Days

Prerequisites: Students will be required to participate in practical exercises which may be physically strenuous. All participants must submit a signed medical release form from a physician (obtained at either their own or their employer's expense) and their employer before attending this training. Students will not be allowed to have beards or facial hair that would preclude them from wearing a self-contained breathing apparatus. Federal law requires peace officers to attend this training before they enter or dismantle methamphetamine laboratories.

Course Description: Through lecture and practical exercises, students will be certified to enter and dismantle clandestine methamphetamine laboratories. Unlike past training courses, the respiratory protective gear, air monitoring equipment, and other supplies will be provided on a limited basis to only those agencies that qualify. The training is presented in conjunction with the Missouri State Highway Patrol, the Missouri Department of Natural Resources, and the U.S. Environmental Protection Agency.

Who Should Attend: Those law enforcement officers involved in the investigation of clandestine methamphetamine laboratories.

Cost: \$275.00 - tuition, meals, and lodging
\$170.00 - tuition and meals

Continuing Education Hours: 26 hours of Technical Studies
11 hours of Skill Development

Mineral Area College Credit: 2 hours

Coordinator: Corporal Kirk A. Davis
(573) 751-9947

HAZARDOUS WASTE AND EMERGENCY RESPONSE FOR METHAMPHETAMINE LABORATORIES (CLANDESTINE LAB) RE-CERTIFICATION

November 1, 2005 - Park Hills, Troop C Service Center

One Day

November 2, 2005 - Rolla, Troop I

November 3, 2005 - Jefferson City, Troop F

December 6, 2005 - Poplar Bluff, Troop E

December 7, 2005 - Willow Springs, Troop G

December 8, 2005 - Springfield, Troop D

December 9, 2005 - Springfield, Troop D

January 10, 2006 - Macon, Troop B

January 11, 2006 - St. Joseph, Troop H

January 12, 2006 - Lee's Summit, Troop A

Prerequisites: Students must have completed the Hazardous Waste and Emergency Response for Methamphetamine Laboratories (Clandestine Lab) or a similar training course. Participants will be required to bring their self-contained breathing apparatus and air purifying respirator to the training course. All participants should be currently participating in a medical monitoring program through their employers. Federal law requires law enforcement officers to complete eight hours of health and safety related recertification training on an annual basis in order to maintain their original certification to enter or dismantle methamphetamine laboratories.

Course Description: Through lecture and practical exercises, students will be re-certified to enter and dismantle clandestine methamphetamine laboratories. The training is presented in conjunction with the Missouri State Highway Patrol, the Missouri Department of Natural Resources, and the U.S. Environmental Protection Agency.

Who Should Attend: Those law enforcement officers involved in the investigation of clandestine methamphetamine laboratories.

Cost: No fee for course
\$40.00 for continuing education credits

Continuing Education Hours: 6 hours of Technical Studies
2 hours of Skill Development

Mineral Area College Credit: None

Course Registration: Contact Mr. Eric Lindeman at (913) 432-9961 or www.training.ene.com/meth.

Coordinator: For general questions and additional course information, contact Mr. Brad Harris, Missouri Department of Natural Resources, (573) 526-4794

LOOKING BEYOND THE TRAFFIC STOP

May 17 through May 19
June 21 through June 23

Three Days

Prerequisites: Applicants for this training must be full-time, commissioned peace officers.

Course Description: This course will make officers more effective in identifying and intercepting criminal activity during traffic stops. The course focuses on case law, search and seizure technique, indicators of criminal activity, officer safety, and effective documentation of subsequent arrests in reports as they pertain to traffic stops. The desired outcomes of this training are increased criminal arrests arising out of traffic stops and prosecution resulting in convictions for those arrests.

Who Should Attend: Experienced traffic officers who demonstrate an interest in detecting criminal activity while conducting traffic stops.

Cost: \$ 69.00 - tuition, meals, and lodging
\$ 39.00 - tuition and meals
\$180.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$102.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 15 hours of Technical Studies
2 hours of Interpersonal Perspectives
2 hours of Skill Development
2 hours of Legal Studies

Mineral Area College Credit: None

Coordinator: Corporal Kirk A. Davis
(573) 751-9947

SITE SAFETY OFFICER TRAINING (FOR METHAMPHETAMINE LABORATORIES)

May 24 through May 26
October 18 through October 20

Three Days

Prerequisites: Students must have completed the Hazardous Waste and Emergency Response for Methamphetamine Laboratories School (Clandestine Lab) or a similar training course. Students should also be current on the Hazardous Waste and Emergency Response for Methamphetamine Laboratories (Clandestine Lab) Re-certification. Students will be required to participate in practical exercises that may be physically strenuous. Students will be required to bring their self-contained breathing apparatus and air-purifying respirator (if available) to the training course. All participants should currently be participating in a medical monitoring program through their employer. Students not currently participating in a medical monitoring program must submit a signed medical release form from a physician (obtained at either their own or their employer's expense) and from their employer before attending this training course. Students will not be allowed to have beards or facial hair that would preclude them from wearing a self-contained breathing apparatus or air-purifying respirator.

Course Description: Through lecture and practical exercises, students will become eligible to be certified by their employer as clandestine laboratory site safety officers. Topics such as advanced assessment techniques, respirator fit testing procedures, in-depth air monitoring instrumentation, confined space entry requirements, and other health and safety related issues are discussed at length.

Who Should Attend: Peace officers involved in the investigation of clandestine methamphetamine laboratories and individuals with the responsibility of managing and/or development their agency's clandestine laboratory health and safety program.

Cost: \$165.00 - tuition, meals, and lodging
\$102.00 - tuition and meals

Continuing Education Hours: To be determined

Mineral Area College Credit: None

Coordinator: For general questions and additional course information, contact Mr. Brad Harris, Missouri Department of Natural Resources, (573) 526-4794.

DRUG ABUSE RESISTANCE EDUCATION (D.A.R.E.) OFFICER TRAINING

February 14 through February 25

Two Weeks

Prerequisite: Applicants are required to be full-time commissioned peace officers and must also have at least two years of street experience as commissioned officers or have been granted a waiver. Retired officers, part-time officers, and reserve officers (as long as commissioned) would qualify to teach D.A.R.E.

Course Description: This course is the result of a cooperative effort of the Elementary and Secondary Education Commissioner's Office and the Missouri State Highway Patrol. This course will train an officer to provide drug prevention programs to elementary and junior high/middle school age children with the potential to expand into other areas of the community. An officer going through this training also receives a 6-hour block on D.A.R.E. School Resource Officer. The emphasis of the D.A.R.E. program is to help children recognize and resist the many subtle pressures that influence them to experiment with tobacco, alcohol, marijuana, and other drugs. The long-term goals of the D.A.R.E. program include:

- A more positive identification with peace officers
- Improved decision making in all life situations
- Reducing the demand for drugs
- Reducing overall criminality

Who Should Attend: Officers who are self-motivated to work with children and community leaders should attend. They should possess role model qualities and have made exemplary life choices consistent with the D.A.R.E. program philosophy.

Cost: \$550.00 - tuition, meals, and lodging
\$340.00 - tuition and meals

Continuing Education Hours: 34 hours of Technical Studies
33 hours of Skill Development
2 hours of Interpersonal Perspectives
2 hours of Legal Studies

Mineral Area College Credit: 5 hours

Coordinator: Wendell Mitchell
(573) 526-3273

NOTE: D.A.R.E. officers trained in the two-week elementary D.A.R.E. training prior to September 2003 did not receive middle school training. If a sufficient number of those officers request this training, a three-day middle school will be scheduled. Contact Wendell Mitchell or Lesley Immekus at (573) 526-3273 if interested.

D.A.R.E. SENIOR HIGH TRAINING

June 21 through June 23

Three Days

Prerequisite: Applicants must be certified D.A.R.E. officers with at least two semesters of classroom experience or have been granted a waiver.

Course Description: Curriculum emphasis is on drug abuse and its effect on our communities and young people. This course reinforces the information and skills students need to enable them to act in their own best interest when facing high risk, low gain choices, and helps them recognize the influences which can affect those choices. The students are also taught skills that enable them to recognize and deal with feelings of anger. The program is designed to be taught over an 11-day period by a certified D.A.R.E. officer working together with a high school teacher.

Who Should Attend: Any active D.A.R.E. officer who meets the course prerequisites

Cost: \$165.00 - tuition, meals, and lodging
\$102.00 - tuition and meals

Continuing Education Hours: 13 hours of Technical Studies
2 hours of Skill Development

Mineral Area College Credit: 2 hours

Coordinator: Wendell Mitchell
(573) 526-3273



NOTE: The D.A.R.E. Parent program is for improving skills to interact with children, learning about peer pressures, identifying signs, and reducing risks of potential substance abuse. The program was designed to stimulate interest in the community and motivate adults to take a more active role in the prevention of substance abuse. If a sufficient number of officers request this training, a three-day Parent school will be held January 17-20, 2005. Contact Wendell Mitchell or Lesley Immekus at (573) 526-3273 if intersted.

EMERGENCY VEHICLE OPERATION COURSE (EVOC) INSTRUCTOR

September 12 through September 16

Five Days

Prerequisite: Successful completion of Emergency Vehicle Operation Course (EVOC) training.

Course Description: After demonstrating proficiency in defensive driving and crash avoidance techniques, the student will be required to demonstrate an ability to teach the same techniques during role-reversal exercises. Successful completion of this training program will provide students with the necessary qualifications to instruct in the basic peace officer training programs and is recognized by POST as an approved secondary license in the area of driver training.

Who Should Attend: Department driver training instructors or future instructors.

Cost: \$190.00 - tuition, meals, and lodging

\$150.00 - tuition and meals

\$500.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)

\$395.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 34 hours of Skill Development

8 hours of Technical Studies

2 hours of Legal Studies

Mineral Area College Credit: None

Coordinator: Sergeant W. D. (Rusty) Bourg
(573) 751-9941



FIREARMS INSTRUCTOR

August 15 through August 26

Two Weeks

Prerequisite: This is an intensive two-week course designed for experienced shooters and career law enforcement personnel who will be tasked as firearms instructors for their respective agencies. Marginal shooters should not apply for the Firearms Instructor School. This course is not designed to teach an officer how to shoot, but rather how to instruct others to shoot. It should be noted that this is a physically demanding course requiring running, jumping, calisthenics, and shooting from various positions, not limited to only standing, kneeling, and prone.

Students will be required to fire a handgun and shotgun pre-qualification test on the first day of training. A minimum score of 80% on both qualifications is required for the student to be accepted into the Firearms Instructor School. Chief executive officers of attending students are requested to ensure those students can meet the minimum qualifications. In order to obtain an instructor certificate, students must have a minimum score of 90% on each testing phase (handgun qualifications, shotgun qualification, and final written examination). Prospective students can contact the Academy to obtain a copy of both the handgun and shotgun qualification courses of fire. **NOTE: students exhibiting unsafe firearms handling during the course will be requested to leave.**

Course Description: This is an advanced course that includes instruction on preparing written lesson plans for departmental firing courses, role of the instructor, methods of instruction, firearms liability, firearms/range safety, range procedures, target analysis, indoor handgun qualification, fundamentals of teaching shotgun, outdoor tactical shotgun range exercises/qualification, outdoor tactical handgun courses, and student teaching exercises. In addition, students will receive the eight-hour Strategos International Low Light Conditions Course.

Who Should Attend: Departmentally designated firearms instructors

Cost: \$630.00 - tuition, meals, and lodging
\$420.00 - tuition and meals

Continuing Education Hours: 49 hours of Skill Development
11 hours of Technical Studies
3 hours of Legal Studies

Mineral Area College Credit: 2 hours

Coordinator: Sergeant C. Rod Land
(573) 751-9944

POLICE INSTRUCTOR

August 1 through August 12

Two Weeks

Prerequisite: Basic computer skills

Course Description: This intense, hands-on course is designed to develop both the technical skills required to become a police instructor and the confidence needed to properly instruct a class. This course is certified by POST.

The course objectives of this two-week school are:

- Assist police instructors in understanding and improving their use of techniques and methods of effective instruction;
- Create an awareness and appreciation of the role of police instructors and enable students to recognize the factors which influence learning;
- Develop the instructor's skill in communicating with students;
- Increase the police instructor's efficiency by providing them with knowledge which will enable them to research a subject, define the objectives, organize lessons while selecting the proper methods for presentation, and develop skills in presenting a topic before a class;
- Develop an ability to construct tests that are both valid and reliable in evaluating student progress.

Who Should Attend: This course is designed for, but not limited to, instructors who do not already have extensive classroom experience. Part-time and full-time instructors will gain knowledge and confidence from the course. Each student will present several short (one- to ten-minute) lessons and a one-hour lesson to fellow classmates and instructors. Students are encouraged to bring laptop computers if they have one available.

Cost: \$575.00 - tuition, meals, and lodging
\$365.00 - tuition and meals

Continuing Education Hours: 29 hours of Skill Development
14 hours of Technical Studies
5 hours of Interpersonal Perspectives
2 hours of Legal Studies

Mineral Area College Credit: 3 hours

Coordinator: Sergeant D. Tony Flannigan
(573) 526-9948

RADAR/LASER INSTRUCTOR

April 4 through April 8

Five Days

Prerequisite: Radar operation experience

Course Description: This program provides the student with the fundamental knowledge base from which to conduct police traffic radar and/or laser operator courses. Topics include basic concepts of stationary, moving, and same-direction moving radar; general fundamentals of laser operation; practical radar and laser operation; device testing requirements; and legal aspects of radar and laser operation. This course is designed to meet the requirements of the National Highway Traffic Safety Administration (NHTSA) for radar and laser instruction programs. Participants should bring a laser and radar unit, if possible, and must have a minimal working knowledge of the instruments. Upon successful completion of this course, each student will be presented with a Radar/Laser Instructor Certificate.

Who Should Attend: Peace officers needing or desiring a radar/laser instructor certificate.

Cost: \$105.00 - tuition, meals, and lodging
\$ 65.00 - tuition and meals
\$275.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$170.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 20 hours of Technical Studies
4 hours of Skill Development
2 hours of Legal Studies

Mineral Area College Credit: 1 hour

Coordinator: Sergeant Kenneth M. Robinson
(573) 751-9943



STANDARDIZED FIELD SOBRIETY TESTING (SFST) INSTRUCTOR

July 18 through July 22

Five Days

Prerequisite: Applicants must be graduates of a National Highway Traffic Safety Administration (NHTSA) compliant SFST school, be currently commissioned peace officers, and have at least one year of field experience in the administration of the SFST battery. This is non-waiverable due to the course structure. Students will not be taught how to perform the SFST battery, but rather how to teach others. It is mandatory that students be proficient in conducting the SFST battery prior to enrollment in this course.

Course Description: This is a “train-the-trainer” course. Students will learn how to teach standardized field sobriety testing techniques with emphasis on the three standardized, validated tests. Topics include concepts of adult learning and teaching and the SFST curriculum package. This training complies with the standards set by the National Highway Traffic Safety Administration. Students must pass both a teaching practicum (pass/fail) and a written examination (80%) to fulfill graduation requirements. Graduates will be qualified to conduct SFST training and will be given the resource manuals necessary to do so.

Who Should Attend: Personnel assigned the duties of training officers for DWI enforcement

Cost: \$105.00 - tuition, meals, and lodging

\$ 65.00 - tuition and meals

\$275.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)

\$170.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 18 hours of Skill Development

11 hours of Technical Studies

1 hour of Legal Studies

Mineral Area College Credit: None

Coordinator: Sergeant D. Tony Flannigan
(573) 751-9948

EXECUTIVE DEVELOPMENT

April 18 through April 22

Five Days

Prerequisite: First-Line Supervision and Management Development training programs

Course Description: This school focuses on major problems that plague the chief executive officer. Topics include budgeting, management of change, administrative law (ADA, EEO, Title VII, employee drug testing, etc.), the evolution of American policing, policing in the 21st Century, resources available to the police executive, and developing cooperative relationships. The cost for this training includes a textbook, which may be retained by the student at the end of the school.

Who Should Attend: This course is designed for the administrative/management employee of a criminal justice agency.

Cost: \$350.00 - tuition, meals, and lodging
\$245.00 - tuition and meals

Continuing Education Hours: 29 hours of Technical Studies
4 hours of Legal Studies
2 hours of Interpersonal Perspectives

Mineral Area College Credit: 2 hours

Coordinator: Lieutenant Kathy A. Frazier
(573) 526-4598

FIRST-LINE SUPERVISION

January 31 through February 11
August 15 through August 26
October 31 through November 11

Two Weeks

Prerequisite: None

Course Description: This course is designed to provide the basics in effective supervision to current supervisors or those preparing for the supervisory role. Subject areas include supervisory liability, the personal profile system (DiSC), the supervisory challenge, communication, employee performance appraisal, motivational principles, leadership, planning and decision making, the disciplinary process, ethics, cultural diversity, and case studies.

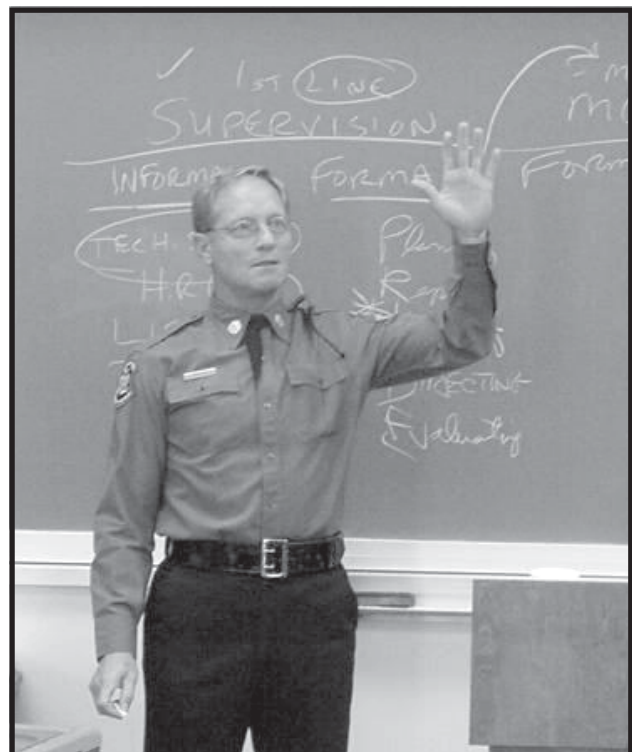
Who Should Attend: The First-Line Supervision School is designed for the newly-promoted or soon-to-be promoted first-line supervisor.

Cost: \$550.00 - tuition, meals, and lodging
\$340.00 - tuition and meals

Continuing Education Hours: 48 hours of Technical Studies
9 hours of Interpersonal Perspectives
4 hours of Skill Development
2 hours of Legal Studies

Mineral Area College Credit: 2 hours

Coordinator: Sergeant W. D. (Rusty) Bourg
(573) 751-9941



MANAGEMENT DEVELOPMENT

May 16 through May 20

Five Days

Prerequisite: First-Line Supervision training program

Course Description: This course is devised to enhance administrative techniques used by managers. Subject matter discussed during this school includes issues in human resource management (ADA, drug testing, legal aspects), assessment centers, sexual harassment, paradigms, management styles, media relations, management by objectives (MBO), the One-Minute Manager, staff functions, management principles, management focus, and techniques in counseling troubled employees.

Who Should Attend: The Management Development School is designed for the middle manager of a criminal justice agency.

Cost: \$285.00 - tuition, meals, and lodging
\$180.00 - tuition and meals

Continuing Education Hours: 21 hours of Technical Studies
6 hours of Interpersonal Perspectives
2 hours of Legal Studies

Mineral Area College Credit: 1 hour

Coordinator: Lieutenant M. Barry Lindsey
(573) 526-4599



ADVANCED PHOTOGRAPHY

October 17 through October 19

Three Days

Prerequisite: Basic Photography School or equivalent

Course Description: This hands-on class expands upon the skills learned in Basic Photography School. Training includes classroom instruction and practical exercises in daytime crime scene photography, nighttime crime scene photography, accident photography, and photography using luminol. Complete camera sets with accessories will be provided for the students' use.

Who Should Attend: Active and reserve law enforcement officers assigned as department photographers or who are interested in sharpening their photography skills.

Cost: \$215.00 - tuition, meals, and lodging
\$152.00 - tuition and meals

Continuing Education Hours: To be determined

Mineral Area College Credit: None

Coordinator: Sergeant Kenneth M. Robinson
(573) 751-9943

BASIC PHOTOGRAPHY

February 28 through March 4
November 14 through November 18

Five Days

Prerequisite: None

Course Description: Students will learn the basics of camera operation and the components of proper exposure. This hands-on curriculum is tailored to the novice photographer, but offers much for those with some experience as well. Students should bring the camera that they use for their department. Ideally, however, the camera should be either a 35 millimeter or digital single-lens reflex (SLR) with the capability of full manual override operation. In addition, students should bring the following items, if available: a tripod, a remote shutter release, an external flash, bracket, close-up filters; macro lens(es); and telephoto lens(es). Much of the course will consist of practical exercise conducted outdoors. Students should bring season-appropriate clothing for both day and night exercises. Students bringing digital cameras must bring either a cable to download images from their camera to a Patrol computer, or a card/media reader that is USB compatible. Students using 35 millimeter film cameras will be provided film. Free developing services are provided on-site and quick processing allows the student to obtain immediate, meaningful feedback on their photographs. Grades are based upon results from a final written examination and the portfolio each student will assemble from the many photographs taken throughout the course.

Who Should Attend: Active and reserve law enforcement officers who are assigned as department photographers or who are interested in learning basic to semi-advanced photography skills.

Cost: \$355.00 - tuition, meals, and lodging
\$250.00 - tuition and meals

Continuing Education Hours: 16 hours of Technical Studies
12 hours of Skill Development

Mineral Area College Credit: 1 hour

Coordinator: Sergeant Kenneth M. Robinson
(573) 751-9943

BASIC SPANISH FOR LAW ENFORCEMENT

January 18 through January 20
October 11 through October 13

Three Days

Prerequisites: Applicants must be full-time, commissioned peace officers. No prior education/training in Spanish is necessary.

Course Description: This course is designed to teach officers how to communicate in Spanish at a basic level. Emphasis will be placed on learning basic phrases necessary for conducting traffic enforcement contacts, obtaining suspect/witness information, reading or giving Miranda in Spanish, and giving arrest commands. Additionally, officers will learn various Spanish slang expressions for improving officer safety. Those attending this training will also be exposed to cultural aspects relative to Spanish customs, events of celebrations, the structure of Spanish names, and the importance of formal Spanish greetings and titles.

Who Should Attend: Officers with little to no Spanish language training or officers who are looking to improve their existing Spanish language skills.

Cost: \$170.00 - tuition, meals, and lodging
\$107.00 - tuition and meals

Continuing Education Hours: 15 hours of Technical Studies
4 hours of Skill Development
1 hour of Interpersonal Perspectives

Mineral Area College Credit: None

Coordinator: Corporal Kirk A. Davis
(573) 751-9947



BLOOD ALCOHOL CONTENT (TYPE II – DATAMASTER)

June 28 through July 8

Eight Days

Prerequisite: Applicants must be employed by an agency which has primary ownership/control of a Datamaster. The applicant must be approved by the Department of Health prior to enrollment.

Course Description: This course provides technical information about the physiology and pharmacology of alcohol, Department of Health Rules and Regulations, Missouri statutory and case law regarding driving while intoxicated, and technical training on the Datamaster blood alcohol measurement instrument. This training fulfills the Department of Health requirements for a Type II permit for the Datamaster, enabling the graduate to perform maintenance and make repairs to the Datamaster breath analysis instrument. The Type II graduate is also able to conduct Type III training courses (subject to approval from the Department of Health). This course is divided into two four-day sessions.

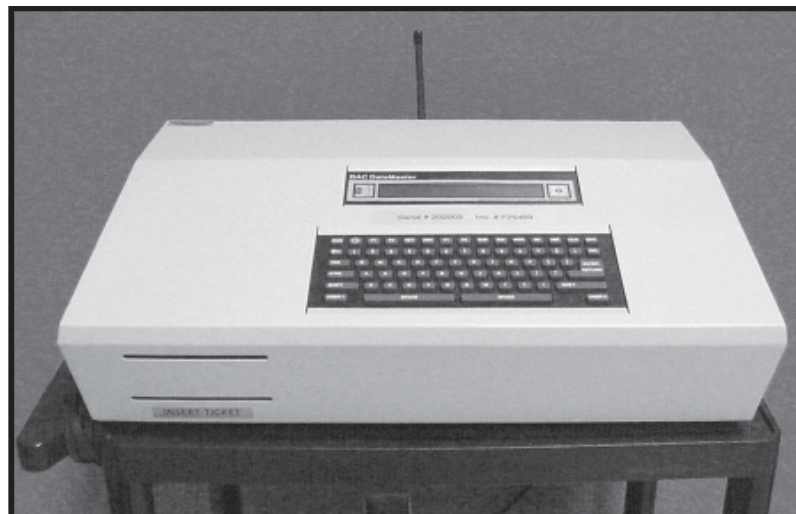
Who Should Attend: Personnel assigned the duties of either departmental Datamaster instrument maintenance or blood alcohol measurement compliance oversight (supervision of Type III permittees).

Cost: \$188.00 - tuition, meals, and lodging
\$115.00 - tuition and meals
\$495.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$301.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 36 hours of Technical Studies
4 hours of Skill Development
7 hours of Legal Studies

Mineral Area College Credit: 3 hours

Coordinator: Sergeant D. Tony Flannigan
(573) 751-9948



EMERGENCY VEHICLE OPERATION COURSE (EVOC)

June 6 through June 10
October 3 through October 7

Five Days

Prerequisite: None

Course Description: This course begins with classroom instruction on vehicle maintenance, vehicle dynamics, and pursuit liability. The majority of the course involves practical driving exercises to include skid control, evasive driving, and vehicle pursuit techniques. Students will be required to show proficiency in the basic skills exercises before proceeding to the higher speed (pursuit) portion of the course.

Who Should Attend: Those officers wishing to improve their driving skills.

Cost: \$190.00 - tuition, meals, and lodging
\$150.00 - tuition and meals
\$500.00 - tuition, meals, and lodging (federal, private, and non-Missouri agencies)
\$395.00 - tuition and meals (federal, private, and non-Missouri agencies)

Continuing Education Hours: 35 hours of Skill Development
8 hours of Technical Studies
2 hours of Legal Studies

Mineral Area College Credit: None

Coordinator: Sergeant W. D. (Rusty) Bourg
(573) 751-9941



FIELD TRAINING OFFICER (FTO)

October 17 through October 20

Four Days

Prerequisite: None

Course Description: This comprehensive training provides information for the implementation of an effective field training program within a department. The course will cover all aspects of the field training program to include recruit officer orientation, communication, motivation, principles of learning, evaluation, and termination.

Who Should Attend: Those officers assigned as field training officers and those assigned to supervise new officers

Cost: \$220.00 - tuition, meals, and lodging
\$136.00 - tuition and meals

Continuing Education Hours: 10 hours of Technical Studies
7 hours of Interpersonal Perspectives
2 hours of Legal Studies
2 hours of Skill Development

Mineral Area College Credit: 1 hour

Coordinator: Sergeant W. D. (Rusty) Bourg
(573) 751-9941



MISSOURI CADET PATROL ACADEMY

July 11 through July 15

Five Days

Prerequisite: None

Course Description: This course is sponsored by the American Legion in cooperation with the Missouri State Highway Patrol. The underlying purpose of the Missouri Cadet Patrol Academy is to provide firsthand experience of the role of our law enforcement officers in promoting and safeguarding American freedoms and rights. It is hoped that the young men and women who participate in the Cadet Patrol Academy will develop favorable attitudes toward law enforcement and help disseminate these attitudes throughout the community.

The program consists of a typical week of intensive Patrol recruit training. The week's activities will include classroom instruction in the history of law enforcement, defensive driving, radar, motor vehicle laws, first aid, drug and alcohol abuse, as well as demonstrations of police skills such as personal defense. Organized sports will be a part of the program, as well as tours of criminal justice facilities. Applicants must be physically able to take part in a rigorous physical training program.

The individual sponsorship of a cadet is by the local post of the American Legion. Official application forms, which must be fully completed, may be obtained from your local American Legion Post. All correspondence relating to this program should be addressed to:

Mr. Ferrell Morrow, Project Director
The American Legion
Department of Missouri, Inc.
6301 East 96th Street
Kansas City, MO 64134-1130

Who Should Attend: Qualifications for the program include:

- Age--16 through 18 years of age (must have reached sixteenth birthday by April 1, 2004);
- Applicants must be enrolled in high school and in the upper 50th percentile of their class; and
- Applicants must be of good moral character, present a neat, well-groomed appearance; and
- come highly recommended.

Cost: Free

Continuing Education Hours: None

Mineral Area College Credit: None

Coordinator: Sergeant Thomas M. Scott
(573) 751-9946

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